



HOUSING AND REGENERATION SCRUTINY COMMITTEE – 13TH OCTOBER, 2020

**SUBJECT: HOUSING AND REGENERATION SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE
SERVICES**

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1. PURPOSE OF REPORT

- 1.1 To report the Housing and Regeneration Scrutiny Committee Forward Work Programme.

2. SUMMARY

- 2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholder.

3. RECOMMENDATIONS

- 3.1 That Members consider any changes and agree the final forward work programme prior to publication.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To improve the operation of scrutiny.

5. THE REPORT

- 5.1 The Housing and Regeneration Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 17th September, 2020. The work programme outlines the reports planned for the period October 2020 to November 2020.
- 5.2 The forward Work Programme is made up of reports identified by officers and members. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the

council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

- 5.3 The Housing and Regeneration Scrutiny Committee Forward Work Programme is attached at Appendix 1, which presents the current status as at 5th October 2020. The Cabinet Work Programme is attached at Appendix 2. A copy of the prioritisation flowchart is attached at appendix 3 to assist the scrutiny committee to determine what items should be added to the forward work programme.

5.2 **Conclusion**

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

6. **ASSUMPTIONS**

- 6.1 No assumptions are necessary.

7. **LINKS TO RELEVANT COUNCIL POLICIES**

- 7.1 The operation of scrutiny is required by the Local Government Act 2000. The Local Government Wales Measure 2011 and subsequent Statutory Guidance include requirements to publicise the work of scrutiny committees. The operation of scrutiny committee forward work programmes was agreed following decisions by Council in October 2013 and October 2015.

7.2 **Corporate Plan 2018-2023.**

This section shows how the report content (project, proposal, information or decision) contributes towards or impacts the Corporate Well-being Objectives, which are:

Objective 1 - Improve education opportunities for all

Objective 2 - Enabling employment

Objective 3 - Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being

Objective 4 - Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015

Objective 6 - Support citizens to remain independent and improve their well-being
The objectives are high level themes and each have several outcomes that sit underneath them, (36 in total) so it may benefit the author to look at the outcomes

within the plan to understand the cross-cutting nature of the Council's priorities with regard to any impact the report may have on the Corporate Plan.

8. WELL-BEING OF FUTURE GENERATIONS

8.1 This report contributes to the well-being goals and is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

8.2 The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh Language
- A globally responsible Wales

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications arising as a result of this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no specific financial implications arising as a result of this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no specific personnel implications arising as a result of this report.

12. CONSULTATIONS

12.1 There are no consultation responses that have not been included in this report.

13. STATUTORY POWER

13.1 The Local Government Act 2000.

Author: Mark Jacques, Scrutiny Officer jacquem@caerphilly.gov.uk

Consultees: Dave Street, Corporate Director – Social Services and Housing
Mark S. Williams, Interim Corporate Director of Communities
Shaun Couzens, Chief Housing Officer, Communities
Robert Tranter, Head of Legal Services/ Monitoring Officer
Lisa Lane, Head of Democratic Services and Deputy Monitoring Officer,
Legal Services
Councillor Andrew Whitcombe, Chair of Housing and Regeneration
Scrutiny Committee
Councillor Christine Forehead, Vice Chair of Housing and Regeneration
Scrutiny Committee

Appendices:
Appendix 1 Housing and Regeneration Scrutiny Committee Forward Work Programme
Appendix 2 Cabinet Forward Work Programme
Appendix 3 Forward Work Programme Prioritisation Flowchart

Housing & Regeneration Scrutiny Committee Forward Work Programme April 2020 to April 2021			
Meeting Date: 13th October 2020			
Subject	Purpose	Key Issues	Witnesses
Decarbonisation Strategy and Action Plan (to include ELV's)			Rhian Kyte, Head of planning and regeneration Alan Dallimore
Valleys Taskforce Initiative			Rhian Kyte, Head of planning and regeneration
Homelessness	To provide members with an update on the Homelessness situation In Caerphilly	To update members on the homelessness situation in Caerphilly and how this has been impacted by the Covid pandemic. The report will provide some comparative data and the actions taken during the pandemic in response to increase demand and changing regulations issued by WG	Shaun Couzens – Chief Housing Officer

Housing & Regeneration Scrutiny Committee Forward Work Programme April 2020 to April 2021			
Meeting Date: 24 th November, 2020			
Subject	Purpose	Key Issues	Witnesses

Housing & Regeneration Scrutiny Committee Forward Work Programme April 2020 to April 2021			
Meeting Date: Date to be Confirmed			
Subject	Purpose	Key Issues	Witnesses
Caerphilly Homes – Building Together Update			Shaun Couzens – Chief Housing Officer
Fochriw Flats	To seek members views on proposals to demolish a block of flats in Fochriw and provide a new shop to replace the existing premises on the ground floor of the block.	To advise members of the lack of demand and historical issues associated with this block of flats, which also contains commercial premises to the ground floor, which is the only shop in the community. To seek support to proceed with the provision of a new shop in the community which will then facilitate the demolition of the block.	Shaun Couzens – Chief Housing Officer

Housing & Regeneration Scrutiny Committee Forward Work Programme April 2020 to April 2021			
Meeting Date: 13th October 2020 (INFORMATION REPORTS)			
Subject	Purpose	Key Issues	Witnesses
Housing Revenue Account Budget Monitoring – Period 3 2020-21			Lesley Allen, Principal Accountant WHQS Steve Harris, Interim Head of Business Improvement Services
Revenue Budget 2020/21 Communities Directorate	To provide information to Members on the revenue budget for 2020/2021 for the Communities Directorate, including Regeneration & Planning Division, Infrastructure Division, Public Protection Division and Community & Leisure Services Division.	The report summarises the budget for these services for the financial year 2020/2021.	Michael Eedy, Finance Manager, Environmental Finance
Revenue Grants 2020/21		The report provides details of the 2020/21 revenue grant funding for Communities Directorate. The report excludes grant funded schemes where CCBC merely act as banker for Partnership schemes.	Michael Eedy, Finance Manager, Environmental Finance
Private Sector Housing – Proposed Empty Homes Team to Deliver Empty Homes Programme Including the Valleys Taskforce Initiative			Shaun Couzens

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APPENDIX 2

Cabinet Date	Title	Key Issues	Author	Cabinet Member
14/10/2020 10:30	Agile/Flexible Working	To propose a flexible working model for the council	Edmunds, Richard (Ed);	Cllr. Gordon, Colin J;
14/10/2020 10:30	Proposal for amending the Council's approach to handling cash	To put in place the necessary mechanisms to enable cash to be collected in the short term as well as making a number of proposals for changing the Council's approach to handling cash over the medium to long term	Harris, Stephen R;	Cllr. Stenner, Eluned;
14/10/2020 10:30	Annual Equalities Report 2018/19	To seek Cabinet approval for the Statutory Annual report 2018/19	Cullinane, Anwen;	Cllr. Stenner, Eluned;
14/10/2020 10:30	Cashless Catering	To update Members on the current position with regards to the Councils Cashless catering solution in schools and to seek approval of funding to expand the provision.	Richards, Sue;	Cllr. Whiting, Ross;
28/10/2020 10:30	(16) Community Asset Transfer Policy	Strategic Plan - Development of a policy and options to deliver a framework for Community Asset Transfer	Peters, Kathryn;Broadhur	Cllr. Phipps, Lisa;
28/10/2020 10:30	Safer Recruitment Procedure	For Cabinet to consider the safer recruitment procedure and the DBS Policy that clearly outlines the Council's commitment to safe recruitment and DBS practice and officer accountability to ensure this. The DBS policy relating to Schools also shows commitment to ensuring robust DBS practice within schools	Donovan, Lynne;	Cllr. Gordon, Colin J
28/10/2020 10:30	Freedom of the Borough - Royal British Legion	To seek Council approval to bestow the Freedom on the Borough to the Royal British Legion	Forbes-Thompson, Cath	Cllr. Marsden, Philippa;
28/10/2020 10:30	Pavement Licences	To review and update the council's approach to the issuing of pavement licences for placing items and trading on the highway.	Williams, Mark S;	Cllr. Ridgewell, John;

Scrutiny Committee Forward Work Programme Prioritisation

